

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



January 5, 2000

**REFUGEE COORDINATOR LETTER NO. 00-01**

To: County Refugee Coordinators

The Catholic Legal Immigration Network, Inc. (CLINIC) is the Office of Refugee Resettlement's technical assistance provider for the Elderly Refugee Discretionary Grants. This organization provides general assistance to all agencies administering the elderly refugee grants through conference calls and newsletters. The organization also makes a limited number of on-site visits. Examples of technical assistance provided by this organization last year include:

Advised grantee of recent Immigration and Naturalization Service guidance on change of address and how to transfer naturalization applications between states for elderly husband and wife.

Reviewed agency intake sheet at grantee's request and revised it for greater effectiveness in elderly refugee project.

- Researched local funding opportunities for grantee and advised on fundraising strategies, packaging program objectives, and writing outcome-based grants for elderly refugees.

We are requesting that you send us information on all agencies in your county that are operating programs funded through Elderly Refugee Discretionary Grants to be forwarded to CLINIC. If there are any organizations that may be in need of intensive, on-site technical assistance, please indicate which agencies these are and what kind of assistance is needed. Please send the name, address, phone number, fax number, contact person and e-mail address of the agencies by February 1, 2000 to:

California Department of Social Services  
Refugee Programs Branch  
744 "P" Street, MS 6-646  
Sacramento, CA 95814  
Attn. Bonnie Brady, Program Analyst

If you have any questions, please call Ms. Brady of my staff at (916) 654-146

Sincerely,

A handwritten signature in black ink, appearing to read "Robert A. Barton".

Robert A. Barton, Chief  
Refugee Programs Branch